[[1]](#footnote-1)

Preparation of Papers for IEEE TRANSACTIONS ON MEDICAL IMAGING(February 2016)

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*Abstract*—These instructions give you guidelines for preparing papers for IEEE Transactions, but this version is specifically written to describe submission to IEEE TMI. Use this document as a template if you are using Microsoft Word 2010 or later. Otherwise, use this document as an instruction set. The electronic file of your paper will be formatted further at IEEE. Paper titles should be written in uppercase and lowercase letters, not all uppercase. Avoid writing formulas in the title; short formulas that identify the elements are fine (e.g., "Nd–Fe–B"). Keep the title short and do not write “(Invited)” in the title. Full names of authors are preferred in the author field, but are not required. Put a space between authors’ initials. Only authors may appear in the author line of a manuscript. Authors are defined as individuals who have made an identifiable intellectual contribution to a manuscript to the extent that the individual can defend its contents. Define all symbols used in the abstract. Do not cite references in the abstract. Do not delete the blank line immediately above the abstract; it sets the footnote at the bottom of this column. Keep the abstract to 250 words or less.

*Index Terms*—Enter key about five words or phrases in alphabetical order, separated by commas. For a list of suggested keywords see: [https://ieee-tmi.org/tmi-keywords.asp?s=author](https://ieee-tmi.org/tmi-keywords.asp?s=author%20)

# INTRODUCTION

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HIS document is a template for Microsoft *Word 2010* versions or later. If you are reading a paper or PDF version of this document, please download the electronic file  
TRANS-TMI.DOC from the IEEE-TMI Website at <https://ieee-tmi.org/authors/submit-a-manuscript.asp> to use it to prepare your manuscript. If you prefer to use LATEX, download IEEE’s LATEX style and sample files from <http://www.ieee.org/web/publications/authors/transjnl/index.html>. Use those LATEX files for formatting, but please follow the instructions in this template as they are specific to IEEE TMI.

# Guidelines For Manuscript Preparation

Do not change the template font sizes or line spacing to squeeze more text into a limited number of pages.The 10-pt Times New Roman font is preferred. Use italics for emphasis; do not underline words.

To insert images in *Word,* position the cursor at the insertion point and either use Insert | Picture | From File or copy the image to the Windows clipboard and then Edit | Paste Special | Picture (with “float over text” unchecked).

Place your figures in the text as you expect them to appear in print. Add a caption in 8-pt font as shown below. Although IEEE will do the final formatting of your paper, we expect you to approximate the final form appearance for all versions submitted to TMI via ScholarOne® to the extent possible.

## Abbreviations and Acronyms

Define abbreviations and acronyms the first time they are used in the text, even after they have already been defined in the abstract. Abbreviations such as IEEE, SI, ac, and dc do not have to be defined. Abbreviations that incorporate periods should not have spaces: write “C.N.R.S.,” not “C. N. R. S.” Do not use abbreviations in the title unless they are unavoidable (for example, “IEEE” in the title of this article).

## Other Recommendations

Use one space after periods and colons. Hyphenate complex modifiers: “zero-field-cooled magnetization.” Avoid dangling participles, such as, “Using (1), the potential was calculated.” [It is not clear who or what used (1).] Write instead, “The potential was calculated by using (1),” or “Using (1), we calculated the potential.”

Use a zero before decimal points: “0.25,” not “.25.” Use “cm3,” not “cc.” Indicate sample dimensions as “0.1 cm × 0.2 cm,” not “0.1 × 0.2 cm2.” The abbreviation for “seconds” is “s,” not “sec.” Use “Wb/m2” or “webers per square meter,” not “webers/m2.” When expressing a range of values, write “7 to 9” or “7-9,” not “7~9.”

A parenthetical statement at the end of a sentence is punctuated outside of the closing parenthesis (like this). (A parenthetical sentence is punctuated within the parentheses.) In American English, periods and commas are within quotation marks, like “this period.” Other punctuation is “outside”! Avoid contractions; for example, write “do not” instead of “don’t.” The serial comma is preferred: “A, B, and C” instead of “A, B and C.”

If you wish, you may write in the first person singular or plural and use the active voice (“I observed that...” or “We observed that...” instead of “It was observed that...”). Remember to check spelling. If your native language is not English, please get a native English-speaking colleague to carefully proofread your paper or use a professional editing service.

## How to Create a PostScript File

First, download a PostScript printer driver from <http://www.adobe.com/support/downloads/pdrvwin.htm> (for Windows) or from [http://www.adobe.com/support/downloads/ pdrvmac.htm](http://www.adobe.com/support/downloads/) (for Macintosh) and install the “Generic PostScript Printer” definition. In *Word,* paste your figure into a new document. Print to a file using the PostScript printer driver. File names should be of the form “fig5.ps.” Use Open Type fonts when creating your figures, if possible. A listing of the acceptable fonts are as follows: Open Type Fonts: Times Roman, Helvetica, Helvetica Narrow, Courier, Symbol, Palatino, Avant Garde, Bookman, Zapf Chancery, Zapf Dingbats, and New Century Schoolbook.

# MATH

If you are using *Word,* use either the Microsoft Equation Editor or the *MathType* add-on (<http://www.mathtype.com>) for equations in your paper (Insert | Object | Create New | Microsoft Equation *or* MathType Equation). “Float over text” should *not* be selected.

## Equations

Number equations consecutively with equation numbers in parentheses flush with the right margin, as in (1). First use the equation editor to create the equation. Then select the “Equation” markup style. Press the tab key and write the equation number in parentheses. To make your equations more compact, you may use the solidus ( / ), the exp function, or appropriate exponents. Use parentheses to avoid ambiguities in denominators. Punctuate equations when they are part of a sentence, as in

 (1)

Be sure that the symbols in your equation have been defined before the equation appears or immediately following. Italicize symbols (*T* might refer to temperature, but T is the unit tesla). Refer to “(1),” not “Eq. (1)” or “equation (1),” except at the beginning of a sentence: “Equation (1) is ... .”

# Units

Use either SI (MKS) or CGS as primary units. (SI units are strongly encouraged.) English units may be used as secondary units (in parentheses). For example, write “15 Gb/cm2 (100 Gb/in2).” An exception is when English units are used as identifiers in trade, such as “3½-in disk drive.” Avoid combining SI and CGS units, such as current in amperes and magnetic field in oersteds. This often leads to confusion because equations do not balance dimensionally. If you must use mixed units, clearly state the units for each quantity in an equation.

The SI unit for magnetic field strength *H* is A/m. However, if you wish to use units of T, either refer to magnetic flux density *B* or magnetic field strength symbolized as µ0*H*. Use the center dot to separate compound units, e.g., “A·m2.”

# Some Common Mistakes

The word “data” is plural, not singular. The subscript for the permeability of vacuum µ0 is zero, not a lowercase letter “o.” The term for residual magnetization is “remanence”; the adjective is “remanent”; do not write “remnance” or “remnant.” Use the word “micrometer” instead of “micron.” A graph within a graph is an “inset,” not an “insert.” The word “alternatively” is preferred to the word “alternately” (unless you really mean something that alternates). Use the word “whereas” instead of “while” (unless you are referring to simultaneous events). Do not use the word “essentially” to mean “approximately” or “effectively.” Do not use the word “issue” as a euphemism for “problem.” When compositions are not specified, separate chemical symbols by en-dashes; for example, “NiMn” indicates the intermetallic compound Ni0.5Mn0.5 whereas “Ni–Mn” indicates an alloy of some composition NixMn1-x.

Be aware of the different meanings of the homophones “affect” (usually a verb) and “effect” (usually a noun), “complement” and “compliment,” “discreet” and “discrete,” “principal” (e.g., “principal investigator”) and “principle” (e.g., “principle of measurement”). Do not confuse “imply” and “infer.”

Prefixes such as “non,” “sub,” “micro,” “multi,” and “ultra” are not independent words; they should be joined to the words they modify, usually without a hyphen. There is no period after the “et” in the Latin abbreviation “*et al.*” (it is also italicized). The abbreviation “i.e.,” means “that is,” and the abbreviation “e.g.,” means “for example” (these abbreviations are not italicized).

A general IEEE styleguide is available at <http://www.ieee.org/web/publications/authors/transjnl/index.html>



Fig. 1. Magnetization as a function of applied field. Note that “Fig.” is abbreviated. There is a period after the figure number, followed by two spaces. It is good practice to explain the significance of the figure in the caption.

TABLE I

Units for Magnetic Properties

|  |  |  |
| --- | --- | --- |
| Symbol | Quantity | Conversion from Gaussian and  CGS EMU to SI a |
| Φ | magnetic flux | 1 Mx → 10−8 Wb = 10−8 V·s |
| *B* | magnetic flux density,  magnetic induction | 1 G → 10−4 T = 10−4 Wb/m2 |
| *H* | magnetic field strength | 1 Oe → 103/(4π) A/m |
| *m* | magnetic moment | 1 erg/G = 1 emu  → 10−3 A·m2 = 10−3 J/T |
| *M* | magnetization | 1 erg/(G·cm3) = 1 emu/cm3  → 103 A/m |
| 4π*M* | magnetization | 1 G → 103/(4π) A/m |
| σ | specific magnetization | 1 erg/(G·g) = 1 emu/g → 1 A·m2/kg |
| *j* | magnetic dipole  moment | 1 erg/G = 1 emu  → 4π × 10−10 Wb·m |
| *J* | magnetic polarization | 1 erg/(G·cm3) = 1 emu/cm3  → 4π × 10−4 T |
| χ*,* κ | susceptibility | 1 → 4π |
| χρ | mass susceptibility | 1 cm3/g → 4π × 10−3 m3/kg |
| μ | permeability | 1 → 4π × 10−7 H/m  = 4π × 10−7 Wb/(A·m) |
| μr | relative permeability | μ → μr |
| *w, W* | energy density | 1 erg/cm3 → 10−1 J/m3 |
| *N, D* | demagnetizing factor | 1 → 1/(4π) |

Vertical lines are optional in tables. Statements that serve as captions for the entire table do not need footnote letters.

aGaussian units are the same as cg emu for magnetostatics; Mx = maxwell, G = gauss, Oe = oersted; Wb = weber, V = volt, s = second, T = tesla, m = meter, A = ampere, J = joule, kg = kilogram, H = henry.

# Guidelines for Graphics Preparation and Submission

## Types of Graphics

The following list outlines the different types of graphics published in IEEE journals. They are categorized based on their construction, and use of color / shades of gray:

### *Color/Grayscale figures*

### Figures that are meant to appear in color, or shades of black/gray. Such figures may include photographs, illustrations, multicolor graphs, and flowcharts.

### *Lineart figures*

### Figures that are composed of only black lines and shapes. These figures should have no shades or half-tones of gray. Only black and white.

### *Author photos*

### Head and shoulders shots of authors which appear at the end of papers. Not allowed for papers in TMI.

### *Tables* Data charts which are typically black and white, but sometimes include color.

## Multipart figures

Figures compiled of more than one sub-figure presented side-by-side, or stacked. If a multipart figure is made up of multiple figure types (one part is lineart, and another is grayscale or color) the figure should meet the stricter guidelines.

## File Formats For Graphics

Format and save your graphics using a suitable graphics processing program that will allow you to create the images as PostScript (PS), Encapsulated PostScript (.EPS), Tagged Image File Format (.TIFF), Portable Document Format (.PDF), or Portable Network Graphics (.PNG) sizes them, and adjusts the resolution settings. If you created your source files in one of the following programs you will be able to submit the graphics without converting to a PS, EPS, TIFF, PDF, or PNG file: Microsoft Word, Microsoft PowerPoint, or Microsoft Excel. Though it is not required, it is recommended that these files be saved in PDF format rather than DOC, XLS, or PPT. Doing so will protect your figures from common font and arrow stroke issues that occur when working on the files across multiple platforms. When submitting the final files for your paper once it is accepted, the graphics should all be submitted individually in one of these formats along with the manuscript.

## Sizing of Graphics

Most charts, graphs, and tables are one column wide (3.5 inches / 88 millimeters / 21 picas) or page wide (7.16 inches / 181 millimeters / 43 picas). The maximum depth a graphic can be is 8.5 inches (216 millimeters / 54 picas). When choosing the depth of a graphic, please allow space for a caption. Figures can be sized between column and page widths if the author chooses, however it is recommended that figures are not sized less than column width unless when necessary.

## Resolution

The proper resolution of your figures will depend on the type of figure it is as defined in the “Types of Figures” section. Color and grayscale figures should be at least 300 dpi. Lineart, including tables should be a minimum of 600 dpi.

## Vector Art

While IEEE does accept, and even recommends that authors submit artwork in vector format, it is our policy is to rasterize all figures for publication. This is done in order to preserve the figures’ integrity across multiple computer platforms.

## Color Space

The term color space refers to the entire sum of colors that can be represented within the said medium. For our purposes, the three main color spaces are Grayscale, RGB (red/green/blue) and CMYK (cyan/magenta/yellow/black). RGB is generally used with on-screen graphics, whereas CMYK is used for printing purposes.

All color figures should be generated in RGB or CMYK color space. Grayscale images should be submitted in Grayscale color space. Lineart may be provided in grayscale OR bitmap color space. Note that “bitmap color space” and “bitmap file format” are not the same thing. When bitmap color space is selected, .TIF/.TIFF is the recommended file format.

## Accepted Fonts Within Figures

When preparing your graphics IEEE suggests that you use of one of the following Open Type fonts: Times New Roman, Helvetica, Arial, Cambria, and Symbol. If you are supplying EPS, PS, or PDF files all fonts must be embedded. Some fonts may only be native to your operating system; without the fonts embedded, parts of the graphic may be distorted or missing.

A safe option when finalizing figures is to strip out the fonts before you save the files, creating “outline” type. This converts fonts to artwork that appear uniformly on any screen.

## Using Labels Within Figures

### Figure Axis labels

Figure axis labels are often a source of confusion. Use words rather than symbols. As an example, write the quantity “Magnetization,” or “Magnetization *M*,” not just “*M*.” Put units in parentheses. Do not label axes only with units. As in Fig. 1, for example, write “Magnetization (A/m)” or “Magnetization (Am−1),” not just “A/m.” Do not label axes with a ratio of quantities and units. For example, write “Temperature (K),” not “Temperature/K.”

Multipliers can be especially confusing. Write “Magnetization (kA/m)” or “Magnetization (103 A/m).” Do not write “Magnetization (A/m) × 1000” because the reader would not know whether the top axis label in Fig. 1 meant 16000 A/m or 0.016 A/m. Figure labels should be legible, approximately 8 to 10 point type.

### Subfigure Labels in Multipart Figures and Tables

Multipart figures should be combined and labeled before final submission. Labels should appear centered below each subfigure in 8 point Times New Roman font in the format of (a) (b) (c).

## File Naming

Figures (lineart or photograph) should be named starting with the first 5 letters of the corresponding author’s last name. The next characters in the filename should be the number that represents the sequential location of this image in your article. For example, in author “Anderson’s” paper, the first three figures would be named ander1.tif, ander2.tif, and ander3.ps.

Tables should contain only the body of the table (not the caption) and should be named similarly to figures, except that ‘.t’ is inserted in-between the author’s name and the table number. For example, author Anderson’s first three tables would be named ander.t1.tif, ander.t2.ps, ander.t3.eps.

Author photographs or biographies are not permitted in IEEE TMI papers.

## Referencing a Figure or Table Within Your Paper

When referencing your figures and tables within your paper, use the abbreviation “Fig.” even at the beginning of a sentence. Do not abbreviate “Table.” Tables should be numbered with Roman Numerals.

## Checking Your Figures: The IEEE Graphics Checker

The IEEE Graphics Checker Tool enables authors to pre-screen their graphics for compliance with IEEE Transactions and Journals standards before submission. The online tool, located at <http://graphicsqc.ieee.org/>, allows authors to upload their graphics in order to check that each file is the correct file format, resolution, size and colorspace; that no fonts are missing or corrupt; that figures are not compiled in layers or have transparency, and that they are named according to the IEEE Transactions and Journals naming convention. At the end of this automated process, authors are provided with a detailed report on each graphic within the web applet, as well as by email.

For more information on using the Graphics Checker Tool   
or any other graphics related topic, contact the IEEE Graphics Help Desk by e-mail at [graphics@ieee.org](file:///C:\Users\isscchm\Desktop\graphics@ieee.org).

## Submitting Your Graphics

Format your paper with the graphics included within the body of the text just as you might expect to see the paper in print. Please do this at each stage of the review, from first submission to final files. For final files only, after the paper has been accepted for publication, figures should also be submitted individually, separate from the manuscript in one of the file formats listed above in section VI-J. Place a figure caption below each figure; place table titles above the tables. Please do not include captions as part of the figures, or put them in “text boxes” linked to the figures. Also, do not place borders around the outside of your figures.

## Color Processing / Printing in IEEE Journals

All IEEE Transactions, Journals, and Letters allow an author to publish color figures on IEEE *Xplore*® at no charge, and automatically convert them to grayscale for print versions. In most journals, figures and tables may alternatively be printed in color if an author chooses to do so. Please note that this service comes at an extra expense to the author. If you intend to have print color graphics, include a note with your final paper indicating which figures or tables you would like to be handled that way, and stating that you are willing to pay the additional fee.

# Conclusion

## A conclusion section is not required. Although a conclusion may review the main points of the paper, do not replicate the abstract as the conclusion. A conclusion might elaborate on the importance of the work or suggest applications and extensions.

Appendix and the use of Supplemental files

Appendices, if needed, appear before the acknowledgment. If an appendix is not critical to the main message of the manuscript and is included only for thoroughness or for reader reference, then consider submitting appendices as supplementary materials. Supplementary files are available to readers through IEEE *Xplore*® at no additional cost to the authors but they do not appear in print versions. Supplementary files must be uploaded in ScholarOne as supporting documents but in final files of papers accepted for publication as Multimedia. Please refer readers to the supplementary files where appropriate within the manuscript text using footnotes. [[2]](#footnote-2)

Acknowledgment

The preferred spelling of the word “acknowledgment” in American English is without an “e” after the “g.” Use the singular heading even if you have many acknowledgments. Avoid expressions such as “One of us (S.B.A.) would like to thank ... .” Instead, write “F. A. Author thanks ... .” In most cases, sponsor and financial support acknowledgments are placed in the unnumbered footnote on the first page, not here.

References and Footnotes

## References

All listed references must be cited in text at least once. Use number citations that are placed in square brackets and inside the punctuation. Multiple references are each numbered with separate brackets. When citing a section in a book, please give the relevant page numbers. In text, refer simply to the reference number. Do not use “Ref.” or “reference” except at the beginning of a sentence: “Reference [3] shows ... .” Please do not use automatic endnotes in *Word*, rather, type the reference list at the end of the paper using the “References” style.

Reference numbers are set flush left and form a column of their own, hanging out beyond the body of the reference. The reference numbers are on the line, enclosed in square brackets. In all references, the given name of the author or editor is abbreviated to the initial only and precedes the last name. Use them all; use *et al*. only if names are not given. Use commas around Jr., Sr., and III in names. Abbreviate conference titles. When citing IEEE transactions, provide the issue number, page range, volume number, year, and/or month if available. When referencing a patent, provide the day and the month of issue, or application. References may not include all information; please obtain and include relevant information. Do not combine references. There must be only one reference with each number. If there is a URL included with the print reference, it can be included at the end of the reference.

Other than books, capitalize only the first word in a paper title, except for proper nouns and element symbols. For papers published in translation journals, please give the English citation first, followed by the original foreign-language citation See the end of this document for formats and examples of common references. For a complete discussion of references and their formats, see “The IEEE Style Manual,” available as a PDF link off the *Author Digital Toolbox* main page.

## Footnotes

Number footnotes separately in superscripts (Insert | Footnote).[[3]](#footnote-3) Place the actual footnote at the bottom of the column in which it is cited; do not put footnotes in the reference list (endnotes). Use letters for table footnotes (see Table I).

# Submitting Your Paper for Review

## Review Stage Using ScholarOne® Manuscripts

All manuscripts must be submitted through ScholarOne® to be considered for publication in IEEE TMI. Please prepare the manuscript for initial review in the two-column format as detailed in this document, including figures distributed throughout the text near the site of first reference. If you use LATEX to prepare your manuscript, please approximate the format seen visually in this template document.

First submissions must be 10 pages or less unless the editor has granted a rare exception (e.g. challenge papers). Revised manuscripts may exceed 10 pages as required to respond to reviewer comments. Large tables and figures not critical to the main message should be uploaded separately as Supplementary Materials in Supporting Documents.

Submit a pdf version of your manuscript to ScholarOne® using <https://mc.manuscriptcentral.com/tmi-ieee> as a single file. If you wish to include a larger version of some or all of the figures or a video for reviewers, please upload these as a Supplementary file. Do not upload zipped or other compressed files.

Even if this is your first submission, first check to see if you have an existing account on ScholarOne®. If there is none, create a new account as instructed. After logging in, go to your Author Center and click “Submit First Draft of a New Manuscript.” The corresponding author will be asked to submit information for the first 10 authors. Please check to see if they have existing accounts before adding a new account. If there are more than 10 authors and all are listed on the manuscript, then just add the first ten during submission.

Along with other information, you will be asked to select the subject from a pull-down list. You must complete all steps for a complete submission. At the end of each step you must click “Save and Continue”; just uploading the paper is not sufficient. After the last step, you should see a confirmation that the submission is complete. You should also receive an e-mail confirmation. For inquiries regarding the submission of your TMI paper on ScholarOne please contact the editorial office at the email account listed.

You will be asked to file an electronic copyright form immediately upon completing the submission process (authors are responsible for obtaining any security clearances). Failure to submit the electronic copyright could result in publishing delays later. You will also have the opportunity to designate your article as “open access” if you agree to pay the IEEE open access fee.

## Final Stage Using ScholarOne® Manuscripts

Upon acceptance, you will receive an email from the editor with specific instructions regarding the submission of final files. To avoid any delays in publication, be sure to follow these instructions carefully. Final files must be uploaded through ScholarOne as instructed. Final submissions should include source files of your accepted manuscript, high quality graphic files, and a formatted pdf file. If you have any questions regarding the final submission process, please contact the TMI editorial office.

Be sure that the individual designated as the “Corresponding Author” is available during the coming months. This is the only author to whom proofs of the paper will be sent.

## Copyright Form

A completed IEEE copyright form should be submitted no later than at the time of your final submission. You can get a .pdf, .html, or .doc version at <http://www.ieee.org/copyright>*.* Authors are responsible for obtaining any security clearances. Do NOT attach the copyright form to your manuscript at any time during the process.

# Editorial Policy

Do not submit a reworked version of a paper you have submitted or published elsewhere. Do not publish “preliminary” data or results. The submitting author is responsible for obtaining agreement of all coauthors and any consent required from sponsors before submitting a paper.

The IEEE Transactions and Journals Department strongly discourages courtesy authorship. An author is an individual who has made an identifiable intellectual contribution to a manuscript to the extent that the individual can defend its contents. Consequently, organization cannot be an author. It is the obligation of all authors to ensure that relevant prior work has been cited.

If the submission is based on a previously or simultaneously published conference paper, authors are asked to cite the conference paper in the submission, attached the conference paper to Supplemental Materials for reviewer access, and clearly state in a cover letter how the submission extends the work presented in the conference paper. This is important and required since TMI only publishes new materials.

Indecipherable English is a valid reason for immediate rejection. If in the opinions of the reviewers the ideas are not clearly presented, the paper will be rejected as a result of the review. TMI allows only one major review. There is a service available that can help improve your English writing for a fee, and the link to that service can be found at <http://www.ieee.org/web/publications/authors/transjnl/index.html>.

# Publication Principles

IEEE TMI publishes scholarly articles of archival value as well as tutorial expositions and critical reviews of classical subjects and topics of current interest that have been approved by the editor-in-chief prior to first submission.

Authors should consider the following points:

1. Technical papers submitted for publication must advance the state of knowledge and must cite relevant prior work.
2. The length of a submitted paper should be commensurate with the importance, or appropriate to the complexity, of the work. For example, an obvious extension of previously published work might not be appropriate for publication or might be adequately treated in just a few pages.
3. Authors must convince both peer reviewers and the editors of the scientific and technical merit of a paper; the standards of proof are higher when extraordinary or unexpected results are reported.
4. Because replication is required for scientific progress, papers submitted for publication must provide sufficient information to allow readers to perform similar experiments or calculations and use the reported results. Although not everything need be disclosed, a paper must contain new, useable, and fully described information. For example, a specimen’s chemical composition need not be reported if the main purpose of a paper is to introduce a new measurement technique. Authors should expect to be challenged by reviewers if the results are not supported by adequate data and critical details.
5. Papers that describe ongoing work or announce the latest technical achievement, which are suitable for presentation at a professional conference, may not be appropriate for publication.

References

*Basic format for books:*

1. J. K. Author, “Title of chapter in the book,” in *Title of His Published Book, x*th ed. City of Publisher, Country if not
2. USA: Abbrev. of Publisher, year, ch. *x*, sec. *x*, pp. *xxx–xxx.*

*Examples:*

1. G. O. Young, “Synthetic structure of industrial plastics,” in *Plastics,* 2nd ed., vol. 3, J. Peters, Ed. New York: McGraw-Hill, 1964, pp. 15–64.
2. W.-K. Chen, *Linear Networks and Systems.* Belmont, CA: Wadsworth, 1993, pp. 123–135.

*Basic format for periodicals:*

1. J. K. Author, “Name of paper,” *Abbrev. Title of Periodical*, vol. *x,* no. *x,* pp*. xxx-xxx,* Abbrev. Month, year.

*Examples:*

1. J. U. Duncombe, “Infrared navigation—Part I: An assessment   
   of feasibility,” *IEEE Trans. Electron Devices*, vol. ED-11, no. 1, pp. 34–39, Jan. 1959.
2. E. P. Wigner, “Theory of traveling-wave optical laser,” *Phys. Rev*.,   
   vol. 134, pp. A635–A646, Dec. 1965.
3. E. H. Miller, “A note on reflector arrays,” *IEEE Trans. Antennas Propagat*., to be published.

*Basic format for reports:*

1. J. K. Author, “Title of report,” Abbrev. Name of Co., City of Co., Abbrev. State, Rep. *xxx*, year.

*Examples:*

1. E. E. Reber, R. L. Michell, and C. J. Carter, “Oxygen absorption in the earth’s atmosphere,” Aerospace Corp., Los Angeles, CA, Tech. Rep. TR-0200 (4230-46)-3, Nov. 1988.
2. J. H. Davis and J. R. Cogdell, “Calibration program for the 16-foot antenna,” Elect. Eng. Res. Lab., Univ. Texas, Austin, Tech. Memo. NGL-006-69-3, Nov. 15, 1987.

*Basic format for handbooks:*

1. *Name of Manual/Handbook*, *x* ed., Abbrev. Name of Co., City of Co., Abbrev. State, year, pp. *xxx-xxx.*

*Examples:*

1. *Transmission Systems for Communications*, 3rd ed., Western Electric Co., Winston-Salem, NC, 1985, pp. 44–60.
2. *Motorola Semiconductor Data Manual*, Motorola Semiconductor Products Inc., Phoenix, AZ, 1989.

*Basic format for books (when available online):*

1. Author. (year, month day). *Title.* (edition) [Type of medium]. *volume (issue).* Available: site/path/file

*Example:*

1. J. Jones. (1991, May 10). *Networks.* (2nd ed.) [Online]. Available: [http://www.atm.com](http://www.atm.com/)

*Basic format for journals (when available online):*

1. Author. (year, month). Title. *Journal.* [Type of medium]. *volume (issue),* pages. Available: site/path/file

*Example:*

1. R. J. Vidmar. (1992, Aug.). On the use of atmospheric plasmas as electromagnetic reflectors. *IEEE Trans. Plasma Sci.* [Online]. *21(3),* pp. 876–880. Available:<http://www.halcyon.com/pub/journals/21ps03-vidmar>

*Basic format for papers presented at conferences (when available online):*

1. Author. (year, month). Title. Presented at Conference title. [Type of Medium]. Available: site/path/file

*Example:*

1. PROCESS Corp., MA. Intranets: Internet technologies deployed behind the firewall for corporate productivity. Presented at   
   INET96 Annual Meeting. [Online]. Available: <http://home.process.com/Intranets/wp2.htp>

*Basic format for reports and handbooks (when available online):*

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[Online]. Available: NEXIS Library: LEXPAT File: DESIGN

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   pp. 585–590.

*Example for papers presented at conferences (unpublished):*

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